

"Costume Professionals Since 1959"

TOP TEN REASONS TO RENT YOUR THEATRICAL COSTUMES FROM COSTUME HOLIDAY HOUSE

10. Over 50 Years Experience with over 75,000 costumes.
9. Friday Delivery before your opening night (10 Day Rental).
8. Ship **HASSLE FREE NATIONWIDE** - We send UPS to you, no need to schedule a pickup.
7. **FREE** Delivery/Pick-up within 100 miles - FOB Fremont, OH (when you rent 50 or more costumes).
6. Clean Costumes; Full dry cleaning facility on site. No need to clean them.
5. Costumes altered to fit your cast, by our excellent sewing staff.
4. 1 stop Theatrical Store: rentals, accessories, wigs, make-up.
15% off internet web purchases - Code "2014"
www.CostumeHolidayHouse.com, www.BuyDramaGear.com, www.CoolCostume.com
3. New Pricing levels and specials. Costumes as low as \$39.
2. Will beat any price per costume, Guaranteed! Call us for a price quote comparison.
1. ***EXCELLENT CUSTOMER SERVICE/WAITING TO SERVE YOU!***



COSTUME RENTAL CONTRACT 2017

"Costume Professionals Since 1959"

3038 Hayes Avenue, Fremont, Ohio 43420 • Phone (419) 334-3236 • FAX (419) 334-7372

Visit our Web Site: www.CostumeHolidayHouse.com

E-Mail: Theatre@CostumeHolidayHouse.com

THIS MUST BE RETURNED BEFORE AN ORDER CAN GO OUT.

SHIP TO: School/Organization _____
 Attn: _____
 Address: _____
 City, State, Zip: _____
 Play/Musical/Event _____
 Date of Show _____
 Costumes needed by (date) _____

Terms and Conditions Effective January 1, 2017

NEW CUSTOMER **PAST CUSTOMER**
 How did you find out about Costume Holiday House?
 Internet Flier in Mail Thespian Show MTI
 Other _____
 Referral _____

Terms: ① Due upon receipt of invoice w/purchase order ② Payment in advance, checks or credit cards accepted - Mastercard, Visa, Amex, and Discover ③ THERE IS A 3% SERVICE CHARGE FOR ALL CREDIT CARD TRANSACTIONS [1½% past 30 days (18% per Annum) (Schools are not exempt from this service charge.)]

→ PLEASE READ AND INITIAL THE 11 SECTIONS BELOW AND FAX BACK TO US AT 419-334-7372 FOR YOUR ORDER TO BE PROCESSED. ←

1. ORDERING RENTALS: An inquiry is not an order. All orders are to be in writing (no phone orders). We need a signed contract, correct measuring sheets and a copy of the purchase order with correct billing address. Be clear on what costumes you need, either circle on costume plot or write down specifics on costume worksheet. Please place orders at least (3) weeks in advance of your ship date. We will gladly accept FAX orders (419) 334-7372. Upon receiving all necessary documents for your show order, a Confirmation of Order will be sent to you via fax or email. Please order early!!! Costumes rented to Educational Institutions can be reserved via PURCHASE ORDER or Credit Card. We must have a **copy of actual purchase order** and correct billing address. For all other rentals, payment is required before costumes are sent. We accept MasterCard, VISA, American Express, Discover. ***3% service charge for all credit cards processed**

2. RENTAL PERIOD: Prices are for a **TEN DAY** rental period. Costumes will be sent by U.P.S. and charges will be paid by you. Call tags will be sent by U.P.S. to pick up your costumes. Costumes will arrive on the Friday before your opening night and are to be returned or available for pick up the 1st business day after your last performance. 50% off second week of production, 25% of initial rental for each additional week. Costumes will arrive the Friday prior to the opening of your show. If you would like to receive your costumes on Monday, there will be \$3.00 off per costume.

3. Regular PRICES:	Friday Delivery	You SAVE
1 to 10 costumes	\$55.00 per costume	
11 to 24 costumes	\$52.00 per costume	6%
25 to 49 costumes	\$50.00 per costume	9%
50 to 74 costumes	\$49.00 per costume	10%
75 to 99 costumes	\$48.00 per costume	12%
100 to 125 costumes	\$47.00 per costume	14%
126 to 149 costumes	\$46.00 per costume	16%
150 and over costumes	\$44.00 per costume	20%

MONDAY DELIVERY \$3.00 OFF PER COSTUME

4. ANIMAL COSTUMES: prices range from \$65.00 and up. Speciality costumes and special built costumes **will** be higher.

5. LARGER SIZES: Any measurement over 48 chest, waist or hips (male) or 44 bust, waist or hips (female) or heights 6'4" or taller is \$8 extra per costume. Costumes will be sent to you altered & double checked to the measurements that were given to us by you. Please call us immediately if there is a problem with a costume, we will be more than happy to work with you.

6. RUSH ORDERS: All orders received **or costumes added to existing order** 7 (seven) business days (M-F) or less before your show **MUST BE SHIPPED OUT**, will be **20%** higher per costume. **"PLUS"** You will be responsible for all shipping costs, 1st Day, 2nd Day, or 3 Day Select.

7. MEASUREMENTS & ALTERATIONS: Please measure accurately and follow the measurement forms. We alter according to the measurements you provide. You are responsible for all measurements! You will be charged for any costumes sent that YOU measured incorrectly! You must inform us **in advance** of any cast members with specific physical characteristics which may affect the fit of their costumes. **You must inform us in advance** of cast members with sizes below 30" Bust or 32" Chest or larger sizes listed in Section 5. We Do Not use conventional clothing sizes. We Do Use Actual measurements in inches. We cannot be responsible for ill-fitting garments if we are given incorrect measurements. Please follow measurement guide on measuring sheet. **There is a \$20 re-stocking charge on all costumes not used but returned BEFORE your first performance or costumes cancelled or changed 7 business days before your order is shipped out.**

8. SHIPPING & RETURNS: Costumes should be returned the same way they were received: **on hangers and with the Actor's Identification Tag.** Costumes not returned properly will be charged 10% of rental price per costume. Costumes should be returned or ready for pick up the Monday following your last performance. We issue the call tags to UPS, in turn, UPS will pick up your costumes the Monday following your last performance. **We make returning costumes easy!**

9. DAMAGES, LOSSES & MISSING PIECES: A breakdown of costumes supplied by Costume Holiday House, Inc. will be furnished to the Director or Department Head as the case may be. **DAMAGE and LOSS:** Damages such as cigarette burns, stage grease, blood, excessive rips and tears AND EXCESSIVE MAKE-UP that render the costume unusable for future use WILL BE CHARGED to the School or Organization, and proper replacement value will be made. PLEASE Powder or use barrier spray on all make-up applied to your body before wearing costume. **Excessive make-up will be charged 10% of costume rental price. Any Damages to the costume due to Choreography or movement, such as knee burns, tears, or holes will result in full purchase of the costume: i.e. knee burns to the pants of a suit, requires purchase of the entire suit.** No eating or smoking in our costumes! **Missing pieces will be charged replacement value of the item not returned.**

10. ALTERATIONS on costumes are to be made by **HAND-STITCH** or safety pins **ONLY**, no tape, glue, or staples please, and by no means is material to be cut or disassembled. Please ask for proper approval before altering. Do not clean our costumes without approval. Costumes are cleaned and pressed in our own Laundry Facility after each use. Some touch-up pressing may be required due to shipping.

11. PROGRAM CREDIT: When Costume Holiday House supplies costumes for the entire production or those for Leading Roles, Credit would be appreciated - "Costume Holiday House of Fremont, Columbus, Toledo, Ohio". If possible, we would value one of your programs or any digital media you may have from your production.

We/I are hereby under a costume rental contract and are liable for all costumes rented, and agree to comply with all policies stated above.

Name of Production: _____
 Performance Dates: _____
 Director/Costume Coordinator: _____
Signature _____
 Principal/President/Treasurer: _____
Signature _____
 Purchase Order No.: _____
 Credit Card# _____ Exp. _____ CVV# _____
 Initial _____ (I/WE AGREE TO A 3% SERVICE CHARGE FOR PROCESSING ALL CREDIT CARDS)
 Tax Exempt No.: _____

Billing Address:

School/Theatre: _____
 Attn: _____
 Street/P.O. Box: _____
 City, State, Zip: _____
 Phone _____ Email _____

For Office Use Only		Number of costumes _____
Order Received	Ship/Pickup Date	Return Ship Date
_____	_____	_____

(ON BACK OF CARD)

FAX OR MAIL BACK



WORKSHEET 2017

"Costume Professionals Since 1959"

3038 Hayes Avenue, Fremont, Ohio 43420 • PHONE 419-334-3236 • ORDER LINE 1-800-348-6616 • FAX 419-334-7372
www.CostumeHolidayHouse.com • E-Mail: Theatre@CostumeHolidayHouse.com

- Choose One Below -

Regular Prices up to **20% OFF** AS LOW AS \$44.00

Regular PRICES:	Friday Delivery	You SAVE
1 to 10 costumes	\$55.00 per costume	6%
11 to 24 costumes	\$52.00 per costume	9%
25 to 49 costumes	\$50.00 per costume	10%
50 to 74 costumes	\$49.00 per costume	12%
75 to 99 costumes	\$48.00 per costume	14%
100 to 125 costumes	\$47.00 per costume	16%
126 to 149 costumes	\$46.00 per costume	20%
150 and over costumes	\$44.00 per costume	

MONDAY DELIVERY \$3.00 OFF PER COSTUME

FREE MAKE-UP KITS

(MEHRON OR BEN NYE)

100 COSTUMES OR MORE

AT \$48.00 EACH

= 50 Kits Free - \$950 Value+

OR

JANUARY PRICING

"FROZEN" at \$39 PER COSTUME

or JUNE-AUGUST

"SUMMER SIZZLER" at \$39 PER COSTUME

SHOWS MUST BE PERFORMED IN THESE MONTHS

EXCLUDES SPECIALTY PRICED COSTUMES
(Beauty and the Beast, Cats, etc.)

CLASSIC PRICING

\$44 PER COSTUME

- Oklahoma
- Fiddler on the Roof
- Joseph and the Technicolor Dreamcoat
- Oliver

In order to serve you better, we ask that you please take a few seconds and fill out the following worksheet:

Theatre/School _____

Name of Production _____

Director/Costumer _____

Ship Address _____

City _____ St _____ Zip _____

Bill Address _____

City _____ St _____ Zip _____

Phone # _____ Cell # _____ Fax# _____

E-Mail _____

Costumes Needed By _____

Performance Dates _____

Best Way/Time to Contact _____

Credit Card _____ Exp _____ CVV _____ P.O# _____

(ON BACK OF CARD)

***3% service charge for all credit cards processed**

List any additional costumes needed: **Circle costumes needed on costume plot.**

It is our desire to serve your every costume need. Please feel free to list any special request or any other pertinent information that you feel would be helpful as we pull your show. We will do our best to satisfy your desired requests. (Please Use Back)



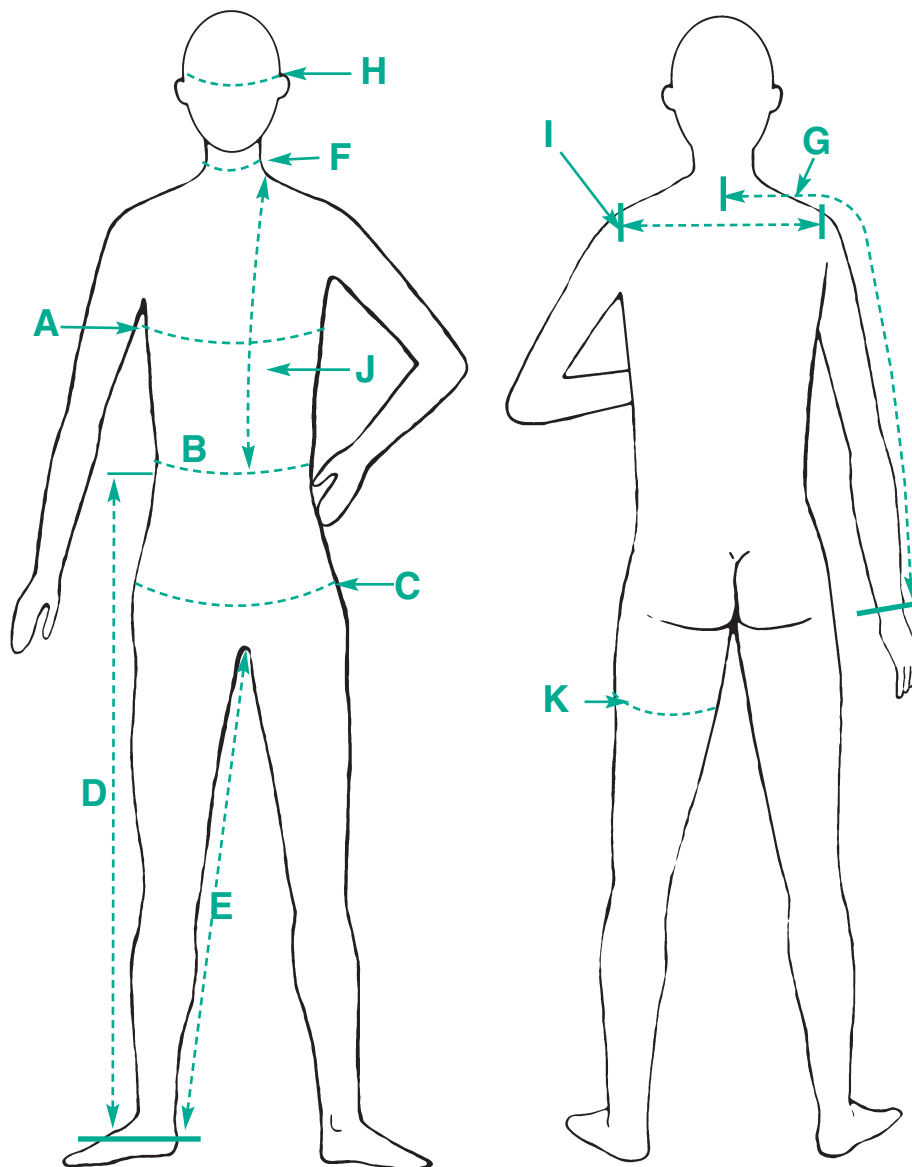
THIS FORM MUST BE RETURNED WITH ORDER - FAX OR EMAIL BACK

- We alter all costumes to fit the measurements you provide, so please measure carefully.
 - Keep in mind that you are responsible for the cost of replacements if the original measurements are incorrect.
 - Have one person measure all actors. Consistency is important.
 - Refer to the chart below to understand how we interpret measurements. Please take all measurements.
 - Pay special attention to identifying the actor's natural waistline. This is not necessarily where the actor wears his or her pants. Please note that other measurements are dependant upon the placement of the natural waistline.
 - If an actor is considered to be oversized (see Rental Contract) please include a bicep measurement.
 - **Double check your completed measurements.**
- Please call if you have questions: 419-334-3236

**Please use reverse side for measurements
and additional information**

**— MEASUREMENT GUIDE —
MEASURE CAREFULLY - DO NOT ADD EASE**

- A** CHEST/BUST — circumference taken around fullest part of the chest.
- B** WAIST — circumference taken around NATURAL waistline.
Male: approx. 2" below bellybutton
Female: approx. 1" above bellybutton
- C** HIP circumference taken around fullest part of hip.
Approximately 9" below Waist
- D** OUTSEAM — taken from Waist to 1" below ankle bone.
- E** INSEAM — taken from crotch to 1" below ankle bone.
- F** NECK — circumference taken around base of neck.
- G** SLEEVE — taken from center back of neck, to shoulder bone, to wrist.
- H** HEAD — circumference taken around head, above ears.
- I** SHOULDER TO SHOULDER — taken across back from shoulder bone to shoulder bone.
- J** FRONT SHOULDER TO WAIST — taken from where neck & shoulder meet over fullest part of Bust, to Waist.
- K** THIGH — circumference taken at fullest part of thigh (approximately 3" down from crotch).



Please double check all measurements!

Any questions, please contact CHH at 1-800-348-6616

